

## Contact


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Wilmington, DE


## Summary


Caela Hiltz is a professional stage manager located in Wilmington, DE and is very passtionate about creating a welcoming space for designers and actors alike. They are also highly organized and pay great attention to detail regarding paperwork.


## Education

**DeSales University**
Lehigh Valley, PA
*Bachelor of the Arts in Theater Design*

## Skills

**Technical & Practical:**

- Production Paperwork
- Calling Cues
- Drafting (Vectorworks)
- Basic Carpentry
- Basic Sewing

**Professional & Interpersonal:**

- Collaboration & Team Communication
- Leadership in Rehearsal & Production Spaces
- Adaptability in Fast-Paced Environments
- Creative Problem Solving
- Strong Attention to Detail

# Caela Hiltz

Stage Manager

## Professional Experience

### Apprentice Stage Manager

*Delaware Shakespeare Company - 2025*

Responsibilities included assisting the Stage Manager with administrative tasks during rehearsals. Overseeing backstage operations while keeping in constant communication with the Stage Manager during show times and rehearsals.

### Production Staff

*Del Mar Fairgrounds - 2025*

Responsibilities included facilitating smooth transitions between presentations by managing cue sheets and coordinating with presenters on timing requirements. Along with Reducing technical issues during events by performing thorough pre-event equipment inspections and maintenance.

## Academic Production Work

### Stage Manager

| | | |
|---|---|---|
| *9 to 5* | Director: Valerie Joyce | 2026 |
| *The Servant of Two Masters* | Director: Jason King Jones | 2025 |

### Assistant Stage Manager

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|---|---|---|
| *Singin' in the Rain* | Stage Manager: Josiane Jones | 2025 |
| *Twelfth Night* | Stage Manager: Monica Lagana | 2024 |

### TV/Film

**Unit Production Manager/Art Director**

| | | |
|---|---|---|
| *Bedridden* | Director: Sam Hoyt | 2025 |
| *How a Ghost Light Dims* | Director: Delani Remp | 2025 |

## Selected Works

| Role | Production |
|---|---|
| *Assistant Costume Designer* | *Rhinoceros* |
| *Scenic Build Crew* | *Children's Hour* |
| *Assistant Foley Designer* | *Dicken's Hat: A Play with Music* |
| *Sound Technician* | *The Drowsy Chaperone* |

## References

**Available upon Request**